



DEPARTMENT OF VETERANS AFFAIRS
Veterans Health Administration
VA Southeast Network (VISN 7)
3700 Crestwood Parkway, NW, Suite 500
Duluth, GA 30096-5583

In Reply Refer To: **10N7/00**

February 12, 2018

FOIA Request No.: 16-01682-F

c/o Obie B. Bacon
Caring Hands Health Equipment and Supplies LLC
61 Riverwalk Blvd, Unit C
Ridgeland, SC 29936

Dear Mr. Bacon:

This letter acknowledges receipt of your December, 2015 request under the Freedom of Information Act (FOIA), 5 U.S.C. § 552, submitted to the VISN 7 for a copy of:

"Copies of all VA VISN 7 procurement and related supporting documents, executed and issued by the VA, during the period January 2015 to present, more particularly set forth below; to acquire Durable Medical Equipment services from any commercial or government organization(s), other than those DME services covered and acquired under the active VA IDIQ contract number VA247-15-D-0258 and VA247-15-D-0262 with Caring Hands Health Equipment & Supplies LLC. 1. Full and complete copies of all contracts, purchase orders, delivery orders, credit card or P-card orders, or other ordering documents, issued by any VISN 7 acquisition organizations procuring DME services from January 2015 to present. 2. For each acquisition covered by 1. above; provide full and complete copies of all internal VA justification, supporting, and authorizations documents. 3. For each acquisition covered by 1. above; provide the name, mailing address, e-mail address, and phone number of the VA purchasing or contracting employee(s) that evaluated, approved, executed, issued, and authorized payment for each of these acquisitions. 4. For each VA employee covered by 3. above; provide his or her supervisor's mailing address, e-mail address, and phone number." (Date Range for Record Search: From 01/01/2015 To 11/3/2015)

Your FOIA request was received in my office on December 1, 2015. Your FOIA request was assigned the tracking number listed at the top of this letter. Please include this tracking number in all future communications concerning this FOIA request. In addition, we have placed your request in the complex processing track. VA uses two

processing tracks in addressing a request for records: simple and complex. This classification is based on the amount of work and/or time required to process a request. The complex processing track is the slower of the two tracks. If you wish to discuss modifying the scope of your request in order to qualify for the faster processing track, please feel free to contact me. My contact information is listed below.

We will search for records responsive to your FOIA request that were gathered or created by the VISN 7 (From 01/01/2015 to 11/3/2015). When we have completed our search for records responsive to your FOIA request, we will send you another letter telling you the results of that search and our next step in processing your request.

Under the FOIA, the agency has 20 business days, from the date of receipt by the FOIA Officer, to provide you with an initial agency decision regarding your request, barring any allowable extensions. In the event that our response to you becomes overdue, you have the right to appeal the delayed response to the VA Office of General Counsel. Appeals may be submitted electronically to their electronic appeal mail box, ogcfoiaappeals@va.gov or mailed to the following address:

Office of General Counsel (024)
Department of Veterans Affairs
810 Vermont Avenue NW
Washington, DC 20420

You may also seek assistance and/or dispute resolution services for any other aspect of your FOIA request from VHA's FOIA Public Liaison and/or Office of Government Information Services (OGIS) as provided below:

VHA FOIA Public Liaison:
Email Address: vhafoia2@va.gov
Phone Number: (877) 461-5038

Office of Government Information Services (OGIS)
Email: ogis@nara.gov
Fax: (202) 741-5769
Mailing address: Office of Government Information Services
National Archives and Records Administration
8601 Adelphi Road
College Park, MD 20740-6001

If you have any questions about your request, you may contact me at 678-924-5749 or via email at orlando.dunson2@va.gov

Sincerely,



Orlando M. Dunson, MPA
Acting VISN 7 FOIA Officer